

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School Library**

**Regular Meeting
September 21, 2016
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

- I. The Meeting was called to order at 6:04 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin
Mrs. Rizzo
Mrs. Frangie
Mr. Baran
Mr. Pascale
Mrs. Giller
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meetings of August 24, 2016 and September 7, 2016.

Moved by: Mr. Baran
All voted “Aye”

Seconded by: Mrs. Giller
Motion carried: 7-0

II. **PRESIDENT'S REPORT**

Administrators from each school welcomed new staff members, and the Superintendent acknowledged recent retirees.

III. **SUPERINTENDENT'S REPORT**

A. **Curriculum and Instruction**

Bryan Wood, Principal at Cohoes High School, provided an in-depth presentation, entitled “Preparing Students for Success in Tomorrow’s World: Cohoes High School.” The presentation focused on CHS by the numbers. It included the number of staff members, student enrollment in courses, clubs, activities, athletics, attendance, absenteeism, regents and exam results.

B. **Business and Operations**

Stacy Mackey, School Business Official, informed the Board that June 30, 2016

Financial Statements provided by Stark & Basila CPAs will be presented at the October 19 meeting. She also announced that First Niagara Bank has been purchased by Key Bank.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 6/13/16, 7/13/16, 7/18/16, 8/9/16, 8/11/16, 8/12/16, 8/17/16, 8/23/16, 8/26/16, 8/31/16, 9/2/16, 9/6/16, 9/8/16, 9/12/16 and 9/15/16.
- B. THAT the Board of Education approves the Code of Conduct for Cohoes High School.
- C. THAT the Board of Education waives the facility use fee of \$200 per day outlined in Policy 1500 for use of district facilities as indicated on the facilities use forms.

REQUESTOR	PURPOSE OF USE	SY 2016/2017
Cohoes Basketball Club	5 Schools, 3 Nights/Week	Oct – March
Girls Scouts	ALS Cafeteria	Sept-June Mondays
Neighborhood Watch	VSGS Cafeteria	Sept-June Thursdays
BOCES GED Classes	CHS Rm 110	Sept-June M&W
Cohoes Youth Advisory Bd	CHS Conf Room	Sept-June Mondays
Girl Scouts Troop 1197	CHS Auditorium	Oct. 13

- D. THAT the Board of Education approves a contract with Achievements at 623 New Loudon Road, Latham, New York 12110 for the provision of related services to students as needed at contracted rates outlined therein for the 2016-17 school year.
- E. THAT the Board of Education approves a Memorandum of Understanding for Albany County Action Partnership (ACAP) Head Start Program located at 333 Sheridan Avenue, Albany, New York 12206 and the Cohoes City School District in order to maximize resources for the benefit of preschool children with disabilities and their families.
- F. THAT the Board of Education approves a contract with the ARC of Rensselaer County located at 79 102nd Street, Troy, New York 12180 for the provision of high school student transition services by a Transition Specialist (1.0 FTE) and Transition Coordinator (0.5 FTE) at a rate of \$60,000 for the 2016-17 school year.

- G. THAT the Board of Education authorizes the contract renewal with Capital District Physician’s Health Plan, Inc., 500 Patroon Creek Boulevard, Albany, New York 12206 for Group #10001942 for the period July 01, 2016 to June 30, 2017.
- H. THAT the Board of Education approves a contract with Northeast Parent and Child Society at 530 Franklin Street, Schenectady, New York 12305 for special education services during the 2016-17 school year at the day program tuition rate of \$38,242 per 10 months/per student (\$36,842 for tuition plus \$1,400 for dormitory authority) pending final NYSED rate setting.
- I. THAT the Board of Education approves a contract with St. Anne Institute at 160 N. Main Street, Albany, New York 12206 for special education services during the 2016-17 school year at a tuition rate of \$52,973 per 10 months/per student (\$42,099 for tuition plus \$10,874 for dormitory authority) and a tuition rate of \$6,827 for ESY July and August pending final NYSED rate setting.
- J. THAT the Board of Education approves a contract with Vanderheyden in Wynantskill New York for special education services during the 2016-17 school year at the tuition rate of \$47,748 per 10 months/per student (\$38,201 for tuition plus \$9,547 for dormitory authority), \$6,367 tuition for ESY July and August and \$99.14 per day/per 1:1 aide pending final NYSED rate setting.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Albano, Kyle	Flores, Anna	Macfie, Molly	Mosher, Shirelle
Blizzard, Samantha	Goodwin, Nubia	McGan, Katherine	Noonan, Kevin
Coughlin, Christine	Keruskie, Elissa	Melewski, Jenna	Page, Kraig
DeMarte, Nick	LeClair, Katherine	Miciotta, Nicolette	Regis, Louis

Effective: September 22, 2016

- B. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District accepts the resignation of Marina Viviani from her position as English Teacher, effective, October 31, 2016. Additionally, The Board of Education accepts her request for the paid Leave of Absence from September 13, 2016 through October 31, 2016.
- C. THAT the Board of Education accepts the resignation of Corey Armstrong from her position as Long-Term Substitute Teacher.
Effective: September 14, 2016
- D. BE IT RESOLVED THAT the Board of Education of the Cohoes City School

District appoints the following individual to the Long-Term Substitute Teacher list on an emergency conditional basis.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from the individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. The individual’s continued employment is specifically contingent upon the District’s receipt of notice, from the Commissioner of Education, that she is fully cleared for employment:

Erin Swasey

Position..... Long-Term Substitute Teacher
Tenure Area..... Art
Effective Date.....September 15, 2016 through October 31, 2016
Salary.....Step 1 of the current CTA contract
Reason.....Replaces Erin Abbott/Corey Armstrong

E. Aaron Boudreau

Position.....0.1 FTE Physical Education
Tenure Area..... Physical Education
Effective Date.....September 1, 2016 through June 30, 2017
Salary..... Step 1 of the current CTA contract
Reason..... Replaces Nick Izzo (transferred to FT)

F. THAT the Board of Education approves days per diem, not to exceed ten (10), for Jennifer Sangiacomo, Teacher on Special Assignment for the 2016-2017 school year.

G. THAT the Board of Education approves a salary increase due to additional teaching assignments for the following individuals for the 2016-2017 school year:

Heather Ball - 0.2 FTE as per CTA contract – English (1.2 FTE total)
Megan Manfredo - 0.2 FTE as per CTA contract – English (1.2 FTE total)
Effective: September 1, 2016 through June 30, 2017

H. THAT the Board of Education appoints the following individuals to the Building Leadership Teams listed below for the 2016-17 school year:

Van Schaick School	Caryn Dollard	MaryBeth Cepiel
Deb Fitzgerald	Linda-Nadeau-Skroupa	Kim Rooney
Carrie Bennett	Laura Tarlo	Pam Bertrand
Bonnie-Jo Bellville	Bryan Wood	Jenn Ducharme
Anna Muscatello	Cohoes Middle School	Mary Rumsey
Katrina Keith	Lindsay Fontaine	Mark Perry
Jacqueline DeChiaro	Elaine Flatow	Abram Lansing School
Pam Krupski	Colleen Duff	Jackie Skidmore
Cohoes High School	Kelly Tessier	Christina Kellar
Rob Santarcangelo	Deanna Kelly	Melissa Lowden
Heather Bradt	Dan Martinelli	Janine Brooks
Margo Russom	Harmony Hill School	Susan Lynch
Rachel Polaski	Brett Daley	Cliff Bird

- I. THAT the Board of Education creates the following Advisor position:
Foreign Language Club Advisor at 25 points (CHS)
- J. THAT the Board of Education appoints the following individuals as Advisors to the clubs and activities listed for the 2016-17 school year, contingent upon acceptable program enrollment:

Clubs and Activities	Name	FTE
STUDENT COUNCIL (AL)	Kim Fitzpatrick	1.0
INTRAMURALS 1, 2, & 3 (AL)	Nick Izzo	1.0/ea
STUDENT COUNCIL (VS)	Amanda Dorr	1.0
INTRAMURALS 1, 2, & 3 (VS)	Valerie Peretin	1.0/ea
STUDENT LEADERSHIP (HH)	Sharon Laughlin	0.5
	Kiera Hovey	0.5
INTRAMURALS 1, 2, & 3 (HH)	Dan VanDyck	1.0/ea

ELEMENTARY

Clubs and Activities	Name	FTE
MUSICAL (ELEM) CO-ASST.	Rachel Marer	0.33
	Christian Gunn	0.33
	Stacey Smith	0.33

CMS

Clubs and Activities	Name	FTE
JR. NATIONAL HONOR SOCIETY	Elaine Flatow	1.0
8 th GRADE ACTIVITIES CLUB	Fallon Jennings,	0.5
	Jill Havens	0.5
“MAKE THE RIGHT MOVES” CARD CLUB	Sara Student	1.0
INTRAMURALS 1, 2, & 3	TBD	1.0/ea

STUDENT COUNCIL	Elaine Briceland	1.0
ROBOTICS	Colleen Duff	1.0

CHS

Clubs and Activities	Name	FTE
ACTIVITIES CLUB	Sean Dollard	1.0
CHARACTER ED. CLUB	Andrea DeStefano	1.0
COMMUNITY SERVICE CLUB	Rob Santarcangelo	1.0
COOKING CLUB	Andrea DeStefano	1.0
DRAWING AND PAINTING CLUB	Erin Abbott	1.0
DROP IN CENTER	Bill Sheldon	1.0
ENVIRONMENTAL SCIENCE CLUB	Laura Murawski	1.0
INTRAMURALS 1	Andrea DeStefano	1.0
INTRAMURALS 2 & 3	Robert Santarcangelo	1.0/each
MARCHING BAND-DIRECTOR	Jen Ballard	1.0
MOCK TRIAL	Tom Mullins	1.0
NATIONAL HONOR SOCIETY	Amanda Powers	1.0
PLAY – ART DIRECTOR	Jennifer Ballard	1.0
PLAY – ASSISTANT DIRECTOR	Sherry Thornton	1.0
PLAY DIRECTOR	Nick Harbacz	1.0
SELECT CHOIR	Carrie Briggs	1.0
SKI CLUB	Karin Lackmann, Gabrielle White	0.5 0.5
STUDENT COUNCIL	Kelly Majuri	1.0
YEARBOOK	Caryn Dollard Scott Ciarlone	0.5 0.5
DEAN - CLASS OF 2017	Gabrielle White Caryn Dollard	0.5 0.5
DEAN - CLASS OF 2018	Christina Hoffman Meg Smith	0.5 0.5
DEAN – CLASS OF 2019	Rebecca Leach Jackie Adams	0.5 0.5
DEAN - CLASS OF 2020	Erin Abbott Alicia Ozols	0.5 0.5

K. THAT the Board of Education accepts the self-termination of Nicole Stowell from her position as Part-Time Teacher Aide.

Effective: September 13, 2016

L. THAT the Board approves the following nurse intern placement from the following school:

SUNY POLYTECHNIC INSTITUTE

Larissa Lurco with Lisa LeBlanc at Harmony Hill Elementary School

Effective: September 22, 2016 through December 14, 2016

NON-INSTRUCTIONAL

M. THAT the Board of Education accepts the resignation for retirement purposes of Donna Parente from her position as Senior Typist (12-month, Central Office schedule).

N. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Ashley Wescott to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Westcott regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice, from the Commissioner of Education, that she is fully cleared for employment.

Ashley Wescott

Position..... Part-Time Teacher Aide
Effective Date..... September 6, 2016 through June 30, 2017
Salary.....\$9.00 per hour
ReasonReplaces Cheryl Dillman

O. THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2016-2017 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Cheerleading - Volunteer	Molly Wilkinson	0.0
Cheerleading – Volunteer	Tori Corina	0.0
Football – Volunteer	Nick Rumsey	0.0

ADDENDA

P. THAT the Board of Education accepts the resignation for retirement purposes of George Bellrose from his position as Maintenance Mechanic.
Effective: October 28, 2016

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

A. I recommend that the following reports be accepted by the Board of Education:

1. Warrants – August – September, 2016
2. Budget Transfers – June, July & August 2016
3. Budget Status Reports – June, July & August 2016
4. Bank Reconciliation Reports – June, July & August 2016
5. Extracurricular Activity Report – June & July 2016
6. Internal Claims Audit Report – August 2016

MOTION: THAT the Board of Education adopts the following Resolutions of the September 21, 2016 Agenda:

VII (A-J); VIII (A-P) and X (A)

Moved by: Mr. Nolin
All voted “Aye”

Seconded by: Mrs. Frangie
Motion carried 7-0

XI. INFORMATION AND CONSIDERATION

- A. THAT the Board of Education accepts a donation from the Elks Club to be used toward PSAT exam fees in the amount of \$1,000.
- B. Conference Report – Jennifer Sangiacomo – 8/04/16
- C. Conference Report – Jennifer Sangiacomo – 8/16/16

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

October 5, 2016, Workshop, Cohoes Middle School Administration Center – 3rd Floor Conference Room at 6:00 p.m.

October 19, 2016, Regular Meeting, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 7:33 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Moved by: Mrs. Rizzo
All voted “Aye”

Seconded by: Mr. Pascale
Motion carried 7-0

EXECUTIVE SESSION: TIME: 7:44 PM

Present: Mr. Nolin
Mrs. Rizzo
Mrs. Frangie
Mr. Baran

Mr. Pascale
Mrs. Giller
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent

XVI. ADJOURNMENT

MOTION: To adjourn at 8:20 p.m.

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mrs. Rizzo
Motion carried 7-0

District Clerk