

**COHOES CITY SCHOOL DISTRICT**

**Board of Education  
Cohoes, New York  
Cohoes Middle School Library**

**Regular Meeting  
November 16, 2016  
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

**MINUTES**

I. The Meeting was called to order at 6:03 p.m. by Board President, Mr. McDonald.

**ROLL CALL**

Present: Mr. Nolin  
Mrs. Rizzo  
Mr. Frangie  
Mr. Baran  
Mr. Pascale  
Mrs. Giller  
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O’Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**MOTION:** To accept the Minutes of the Board of Education Meetings of October 19, 2016 and November 2, 2016.

Moved by: Mrs. Rizzo  
All voted “Aye”

Seconded by: Mrs. Frangie  
Motion carried 7-0

II. **PRESIDENT'S REPORT**

Mr. Kostrzebski, Athletic Director, presented the Board with highlights from this year’s fall sports program.

Representatives from Futures Inc. presented the Board with the results from their study of our Special Education Program.

The Cohoes Middle School’s Building Leadership Team presented the Board with their School Improvement Plan for 2016-17.

III. SUPERINTENDENT'S REPORT

Ms. O’Shea, Assistant Superintendent for Education Services, announced receipt of the grant monies for the Expanded Universal Pre-K Program to include three-year-old children beginning in January 2017. There will be a classroom located at Abram Lansing Elementary School and a classroom at Van Schaick Grade School.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 9/21/16, 9/22/16, 9/23/16, 9/26/16, 9/27/16, 10/5/16, 10/7/16, 10/12/16, 10/14/16, 10/18/16, 10/25/16, 10/26/16, 10/27/16, 10/28/16, 11/1/16, 11/2/16, 11/3/16, 11/4/16 and 11/10/16.

B. THAT the Board of Education waives the facility use fee of \$200 per day outlined in Policy 1500 for use of district facilities as indicated on the facilities use forms:

<u>REQUESTOR</u>	<u>PURPOSE OF USE</u>	<u>SY 2016/2017</u>
Cohoes Alumni Basketball	League	Nov 13-March 26, 2017 Sundays 9AM-12N

C. THAT the Board of Education approves \$9,400 to be expended from the Cafeteria Fund Balance to cover the purchase of tables in Abram Lansing Elementary School.

D. THAT the Board of Education accepts a donation from Harmony Hill School PTA in the amount of \$1,210.25 for students to attend a show at Proctors on December 8, 2016.

E. THAT the Board of Education **amends** the 2016/17 Budget in the amount of \$1,210.25 to cover transportation expenses for Harmony Hill Elementary students to attend a show at Proctors on December 8, 2016.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

**INSTRUCTIONAL**

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Asma Azeem	Megan Hartmann
Lauren Budniewski	Jeremy Hollon
Emily Caboot	Carolyn Kingsley
Frank Carelli	Donna Langley
Danielle Clarke	Arielle Spiron

Effective: October 20, 2016

- B. THAT the Board of Education **amends** Item II (D) of the November 2, 2016 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Amy Fink to a four-year conditional term in the tenure area of English Teacher effective ~~November 17, 2016~~ **December 5, 2016** and expiring on ~~November 16, 2020~~ **December 4, 2020** on an emergency conditional basis. Ms. Fink holds Initial Certification in the area of English Language Arts 7-12.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Fink regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Fink’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Amy Fink  
 Position..... 1.0 FTE English Teacher  
 Certification..... English Language Arts 7-12  
 Tenure Area..... English  
 Effective Date..... ~~November 17, 2016~~ **December 5, 2016**  
 Tenure Date..... ~~November 16, 2020~~ **December 4, 2020**  
 Salary..... Step 1 of the current CTA Contract

**NON-INSTRUCTIONAL**

- C. THAT the Board of Education **amends** Item III (NN) of the August 10, 2016 Minutes to read as follows:

THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2016-2017 school year, contingent upon acceptable

program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Basketball - Girls Varsity	Morgan Blizinski	1.0
Basketball - Girls JV	<del>Raychel Marcil</del> <b>Kerry Bottenfield</b>	1.0
Basketball - Girls Modified	<del>Kerry Bottenfield</del> <b>Brianna Houle</b>	1.0
Indoor Track – Boys	<b>Paul Wheeler</b>	1.0
Indoor Track – Assistant	<b>Sarah Carter</b>	1.0
Wrestling Volunteer	<b>Mike Welcome</b>	0.0
Wrestling Volunteer	<b>Mike Abdella</b>	0.0
Wrestling Volunteer	<b>Elliott Saavedra</b>	0.0
Wrestling Volunteer	<b>Chris Tommasino</b>	0.0
Wrestling Volunteer	<b>Ralph Tommasino</b>	0.0
Wrestling Volunteer	<b>Michael Schnapp</b>	0.0
Wrestling Volunteer	<b>Eric Wallace</b>	0.0

- D. THAT the Board of Education accepts the termination of Stephanie Skawinski from her position as Part-Time Teacher Aide (HHS).  
Effective: November 9, 2016
  
- E. THAT the Board of Education accepts the resignation Donna Harris from her position as Part-Time Teacher Aide (HHS).  
Effective: October 27, 2016
  
- F. THAT the Board of Education accepts the leave of absence request from Raychel Marcil from her position as Girls’ Junior Varsity Basketball Coach for the 2016-2017 school year.
  
- G. THAT the Board of Education approves the holiday pay for the following part-time employees for the 2016-2017 school year:

Mary Bagley	182.81	Sheila Farrigan	173.44
Jill Baran	178.13	Bernadette Glynn	187.50
Sherri Dan	168.75	Wendy Pondillo	168.75
Gail Friedman	173.44	Patricia Spain	182.81
Lisa McGovern	168.75	Sandra Smith	178.13
Cathy Rogowski	178.13	Stacy Clement	178.13
Kathy Valente	187.50	Colleen Hopeck	173.44
Andrea Bastian	67.50		
Lisa Buck	33.75		
Elizabeth Diaz	168.75		

H. THAT the Board of Education approves Donna Parente at her per diem rate and not to exceed forty-five (45) days to assist with the transition at the Page Avenue School for the 2016-17 school year.

I. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Michael Edmonds to the position of Full-Time Teacher Aide subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a probationary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Mr. Edmonds regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. His continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he is fully cleared for employment.

Michael Edmonds

Position..... 1.0 FTE Teacher Aide (HHS)  
Effective Date..... November 17, 2016  
Probation period ..... May 16, 2017  
Salary..... Entry level per current CSEA contract  
Reason ..... Replaces Allison Lund

J. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Meriam VanSleet to the position of Part-Time Teacher Aide subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. VanSleet regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Meriam VanSleet

Position..... Part-Time Teacher Aide (HHS)  
Effective Date..... November 3, 2016 through June 30, 2017  
Salary..... \$9.00 per hour  
Reason ..... Donna Harris

- K. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Heather Kilventon to the position of Part-Time Teacher Aide subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Kilventon regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Heather Kilventon

Position.....Part-Time Teacher Aide (HHS)  
 Effective Date.....November 17, 2016 through June 30, 2017  
 Salary.....\$9.00 per hour  
 Reason ..... Replaces Stephanie Skawinski

- L. Jesse Rouche

Position..... 1.0 FTE Custodian/Groundskeeper  
 Effective Date..... October 31, 2016  
 Probation period .....April 30, 2017  
 Salary.....Per CSEA contract  
 Reason .....Replaces William Moll  
 ..... Received “Certification of Eligibles” from  
 ..... Cohoes Municipal Civil Service Commission

- M. Tucker Morette

Position.....1.0 FTE Cleaner  
 Effective Date..... October 31, 2016  
 Probation period .....April 30, 2017  
 Salary.....Per CSEA contract  
 Reason ..... Replaces Jesse Rouche

- N. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute List, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

Stacy Clement  
Effective: November 14, 2016

- O. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute List, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

BE IT FURTHER RESOLVED THAT these appointments are made on an emergency conditional basis and subject to of both a statement from each individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Each individual’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he/she is fully cleared for employment

Jesse Ahearn  
Effective: November 14, 2016

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
  1. Warrants – October 2016
  2. Budget Transfer – October 2016
  3. Budget Status Reports – October 2016
  4. Bank Reconciliation Report – October 2016
  5. Extracurricular Activity Report – October 2016
  6. Internal Claims Audit Report – October 2016

**MOTION:** THAT the Board of Education removes item VIII (G) from the consent Agenda for a separate vote.

Moved by: Mrs. Giller  
All voted “Aye”

Seconded by: Mr. Pascale  
Motion carried 7-0

**VIII (G)**

Moved by: Mr. Nolin  
Mr. Nolin – Aye  
Mrs. Rizzo – Aye  
Mrs. Frangie – Aye  
Mr. Baran – Abstain  
Mr. Pascale – Aye  
Mrs. Giller – Aye  
Mr. McDonald - Aye

Seconded by: Mrs. Rizzo  
Motion carried 6-0

**MOTION:** THAT the Board of Education adopts the following Resolutions of the November 16, 2016 Agenda:

**VII (A-E); VIII (A-F, H-O) and X (A)**

Moved by: Mr. Nolin  
All voted "Aye"

Seconded by: Mr. Baran  
Motion carried 7-0

XI. INFORMATION AND CONSIDERATION

- A. Conference Report – Bonnie Bellville on 9/30/16
- B. Conference Report – Jamie Harris on 9/14/16

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

5695 – Student Use of Personal Technology – BYOD – 2<sup>nd</sup> Reading

XV. DATES FOR FUTURE MEETINGS

**December 14, 2016**, Regular Meeting, Cohoes Middle School Library at 6:00 p.m.

**MOTION:** THAT the Board of Education enters into Executive Session at 7:41 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Moved by: Mrs. Rizzo  
All voted "Aye"

Seconded by: Mr. Pascale  
Motion carried 7-0

**EXECUTIVE SESSION: TIME: 7:49 PM**

- Present:
- Mr. Nolin
  - Mrs. Rizzo
  - Mr. Frangie
  - Mr. Baran
  - Mr. Pascale
  - Mrs. Giller
  - Mr. McDonald

- Also Present:
- Dr. Jennifer Spring, Superintendent
  - Ms. Peggy O’Shea, Assistant Superintendent for Education Services
  - Mrs. Stacy Mackey, School Business Official

**DISCUSSION**



XVI. ADJOURNMENT

**MOTION:** To adjourn at 8:36 p.m.

Moved by: Mr. Nolin  
All voted "Aye"

Seconded by: Mrs. Frangie  
Motion carried 6-0

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District Clerk