

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
January 10, 2018
6:00 p.m.**

(The Board of Education will entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:04 p.m. by Board Member, Mr. Pascale.

ROLL CALL

Present: Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald (*arrived at 6:55 p.m.*)

Excused: Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of December 13, 2017.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 4-0

II. PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

- A. CURRICULUM AND INSTRUCTION
Erin Hill, Director of Special Programs and Karen Ronesi, Assistant Director of Special Programs, provided a presentation titled "Special Programs by the Numbers." Questions by the Board were asked and answered.
- B. BUSINESS AND OPERATIONS
Stacey Mackey provided the Board with a budget timeline.
- C. BUILDINGS & GROUNDS
Jonathan Heigel, Director of Facilities, addressed some issues and concerns regarding our campus during the freezing weather and answered questions.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

Board Member, Mr. Pascal presented a question regarding Item VIII (O) on the agenda. Ms. O’Shea provided an explanation.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education **amends** Item VII (D) of the August 2, 2017 Minutes to read as follows:

THAT the Board of Education approves the following contractual increases in the May 2017 CPI (+1.8%). The contract increase shall be for the period from 09/01/2017 to 06/30/2018:

Star & Strand Transportation Inc.

Contract E261172 – Trip: ~~\$137.96~~, **\$139.19** Aid: ~~\$78.27~~ **\$78.97**
per day

Contract E251278 – Annual Contract ~~\$319,244~~ **\$322,091**

Contract E251274 – Annual Contract ~~\$372,958~~ **\$376,285**

B. THAT the Board of Education has received the New York Power Authority’s (NYPA) Comprehensive Audit (ASHRAE Level II) Report and hereby authorizes NYPA to proceed with the next step of the Energy Efficiency Program which is the preparation of the 30% Design Report.

C. THAT the Board of Education hereby nominates Jeffrey Bradt, 2 Paradise Court, Cohoes, New York and home district of Cohoes as a candidate to serve on the Capital Region BOCES Board for a three-year term commencing July 1, 2018.

D. THAT the Board of Education accepts a donation in the amount of \$4,200 from Ellen Sinopoli Dance for Arts & Education at Abram Lansing Elementary School.

E. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$4,200 to cover Arts & Education costs for Abram Lansing Elementary School.

F. THAT the Board of Education accepts a donation in the amount of \$700 from Capital Repertory Theatre for Cohoes Middle School students to attend a shows.

G. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$700 to cover transportation costs to the Capital Repertory by Cohoes Middle School students.

H. THAT the Board of Education accepts a donation in the amount of \$142.15 from Cohoes Middle School parents for students to attend a show at Proctors in

Schenectady on December 1, 2017.

- I. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$142.15 to cover partial transportation costs to Proctors in Schenectady by Cohoes Middle School students on December 1, 2017.
- J. THAT the Board of Education accepts a donation in the amount of \$726.15 from the Harmony Hill Elementary School PTA for students to attend a movie at Via Port Movie Theatre in Rotterdam on December 16, 2017.
- K. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$726.15 to cover transportation costs to Via Port Movie Theatre in Rotterdam by Harmony Hill Elementary School students on December 16, 2017.
- L. THAT the Board of Education accepts a donation in the amount of \$4,000 from Proctors in Schenectady for various trips by Cohoes Middle School students.
- M. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$4,000 to cover transportation costs to Proctors in Schenectady by Cohoes Middle School students.
- N. THAT the Board of Education accepts a donation in the amount of \$126.15 from Cohoes Middle School parents for students to attend a show at Proctors in Schenectady on November 15, 2017.
- O. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$126.15 to cover partial transportation costs to Proctors in Schenectady by Cohoes Middle School students on November 15, 2017.
- P. THAT the Board of Education accepts a donation in the amount of \$346.95 from Cohoes Middle School parents to cover costs for students to attend a play at the Capital Repertory Theatre in Albany on December 14, 2017.
- Q. THAT the Board of Education **amends** the 2017/18 budget in the amount of \$346.95 to cover partial transportation costs for Cohoes Middle School students to attend a play at the Capital Repertory Theatre in Albany on December 14, 2017.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individual to the Substitute Teacher and Tutor list:
 - Connelly, Elle
 - Effective: January 11, 2018
- B. THAT the Board of Education creates the Future-Ready Pathways grant-funded

stipends for the following positions for the 2017-18 school year:
Future-Ready Pathways Career Coordinator - \$4,800
Future-Ready Pathways Mentoring Facilitator - \$4,800

C. THAT the Board of Education appoints Gabrielle White as Future-Ready Pathways Career Coordinator (grant funded) for the 2017-18 school year (pro-rated).

Effective: January 11, 2018 through June 30, 2018

D. THAT the Board of Education appoints Lisa Volland as Future-Ready Pathways Mentoring Facilitator (grant funded) for the 2017-18 school year (pro-rated).

Effective: January 11, 2018 through June 30, 2018

E. THAT the Board of Education creates the following Future-Ready Pathways grant-funded position for the 2017-18 school year:

0.2 Future-Ready Pathways Coordinator at CHS

F. THAT the Board of Education approves a salary increase due to additional teaching assignment for the following individual for the 2017-2018 school year:

Christopher Fournier – 0.2 FTE as per CTA contract (1.2 FTE total)

Future-Ready Pathways Coordinator at CHS (grant funded)

Effective: January 11, 2018 through June 30, 2018

NON-INSTRUCTIONAL

G. THAT the Board of Education **amends** Item VIII (T) of the December 13, 2017 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

BE IT FURTHER RESOLVED THAT these appointments are made on an emergency conditional basis and subject to both a statement from each individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Each individual’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he/she is fully cleared for employment

Gage ~~Miller~~ Murray

Effective: December 14, 2017

H. THAT the Board of Education accepts the resignation of Deborah DeCelle from her position as Teacher Aide (CMS).

Effective: January 5, 2018

- I. THAT the Board of Education creates the following position:
1.0 FTE Teacher Aide (CMS)
- J. THAT the Board of Education appoints the following individual as Walking School Bus Coordinator (grant funded) to the building listed below for the 2017-18 school year:
Stacy Smith – Harmony Hill Elementary School
Effective: September 1, 2017 through October 13, 2017
- K. THAT the Board of Education approves the following unpaid student teacher/intern placement from the following school:

THE SAGE COLLEGES

Kayla Edwards with Sharon Laughlin at Harmony Hill Elementary School
January 16, 2018 through March 9, 2018

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Colleen McDonald to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. McDonald regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Colleen McDonald

Position Part-Time Teacher Aide (CHS)
 Effective Date December 20, 2017 through June 30, 2018
 Salary \$10.50 per hour
 Reason..... Vacancy

ADDENDA

- M. BE IT RESOLVED THAT the Board of Education hereby creates the position of part-time (.2 FTE) HVCC INDS 105Academic and Personal Effectiveness Instructor effective January 11, 2018 (Future Ready Pathways grant-funded); and

BE IT FURTHER RESOLVED THAT the Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Erin Hill as the part-time (.2 FTE) HVCC INDS 105Academic and Personal Effectiveness Instructor for the 2017-18 school year, with an effective date of January 11, 2018

and terminating no later than June 30, 2018, unless further extended by the Board of Education. Ms. Hill will be paid at the rate of .2 of Step 1 of the teachers' salary schedule, pro-rated, and will continue to perform those duties and responsibilities associated with her Office of Special Programs Director position and receive all salary and benefits associated with the Director title during this same period of time.

- N. BE IT RESOLVED THAT the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Jeffrey Huneau as a part-time (.6 FTE) Athletic Director for the Cohoes City School District for the 2017-18 school year, with an effective date of January 11, 2018 and terminating no later than June 30, 2018, unless further extended by the Board of Education. Mr. Huneau, is an elementary education teacher and will be assigned to teach .4 FTE and will perform Athletic Director duties for the remainder of the day. This assignment shall be wholly within the Elementary Education tenure area and all time spent as the Athletic Director shall be credited as time in the Elementary Education tenure area. In consideration of such duties, Mr. Huneau shall receive a stipend of \$6,500 which shall be paid in addition to Mr. Huneau's teacher salary.
- O. THAT the Board of Education appoints the following individuals to the 2017-2018 Future-Ready Pathways Extended Learning Program (grant funded):

Teachers

Math – Donna Honsinger

English – Rachel Polaski

Science – William DeCerco

Social Studies – William Sheldon

World Languages – Alicia Ozols

Special Education – Lindsay Fontaine

Effective: January 11, 2018

- P. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Lisa Fosmire to the position of Full-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a probationary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Fosmire regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Lisa Fosmire
 Position 1.0 FTE Teacher Aide (CMS)
 Effective Date January 16, 2018
 Probation Period..... July 15, 2018
 SalaryEntry level per current CSEA contract
 Reason..... BOE newly created

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants
 2. Budget Transfer
 3. Budget Status Reports
 4. Bank Reconciliation Report
 5. Extracurricular Activity Report
 6. Internal Claims Audit Report

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education removes **VIII (L)** from the consent agenda for a separate vote.

Moved by: Mrs. Giller
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 5-0

VIII (L)

Moved by: Mr. Pascale
Voted "Aye" – Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely

Seconded by: Mrs. Frangie
Motion carried 4-0

Abstain: Mr. McDonald

MOTION: THAT the Board of Education adopts the following resolutions of the January 10, 2018 Agenda:

VII (A-Q) and VIII (A-K and M-P)

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 5-0

XI. INFORMATION AND CONSIDERATION

- A. The donation of a Phillips HeartSmart Automated External Defibrillator (AED) was made to the Cohoes Football Team.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

January 24, 2018 Cohoes Middle School Library. At 5:30PM the Board will entertain a motion to enter into Executive Session and re-enter Open Session at 6:00 PM.

MOTION: THAT the Board of Education enters into Executive Session at 7:22 p.m. to discuss an Annual Professional Performance Review.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 5-0

EXECUTIVE SESSION: TIME: 7:30 PM

Present: Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Excused: Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:30 p.m.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 5-0

District Clerk