

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
September 13, 2017
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:01 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mr. McDonald

Excused: Mr. Nolin
Mrs. Annely

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

II. PRESIDENT'S REPORT

Announcements from Dr. Spring, Superintendent

- A1377/S2274 was signed into law on 9/12/2017
Sponsored in the Assembly by John McDonald and in the Senate by Neil Breslin
AN ACT to amend the education law in relation to authorizing the city school districts of Cohoes and Watervliet to require minors five years of age to attend kindergarten
- Verification of Charter School Attendees
Dr. Spring outlined the district's process for verifying students living in Cohoes and attending charter schools.

III. SUPERINTENDENT'S REPORT

A. Curriculum and Instruction

Updates by Peggy O'Shea, Assistant Superintendent for Education Services

- School Opening
- Summer Curriculum Writing and Professional Development Highlights
- Summary of 3-8 Assessment Results

B. Business and Operations

- Stacy Mackey, School Business Official, announced that Bill Grabowski will be retiring as Custodian at CMS on September 14, 2017. Mrs. Mackey and the Board expressed their sincere appreciation for his dedication to our

students for the past 34 years.

- Tax Collection – Ms. Mackey discussed the tax collection process and fees when submitting payment.

C. Discussion Items

Birthdays – The Superintendent and the Board discussed the pros and cons of allowing food to be brought into school as part of birthday celebrations. Dr. Spring will be inviting Alyssa Joseph from St. Peter’s Health Partners as a speaker and asking members from the Wellness Committee and school principals to attend the next board meeting on September 27th in order to further discuss concerns relative to food allergies and/or alternative ways to celebrate birthdays.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the resignation of Laurie Rizzo from her position as trustee with the Cohoes City School District Board of Education.

Effective: August 29, 2017

- B. THAT the Board of Education approves the Cohoes City School District’s 2017/18 Professional Development Plan.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Allan, Lauren	Knapp, Justin
Bennett, Kelsey	Minnitti, Christine
Bertorelli, Andrew	Sloman, Michael
Dimarzo, Maria	Sparacino, Jacqueline
Jensen, Rhonda	Taite, Brenda

Effective: September 14, 2017

- B. THAT the Board of Education **amends** Item VIII (F) (**Cohoes Middle School Only**) of the August 2, 2017 Minutes to read as follows:

THAT the Board of Education appoints the following individuals to the Building Leadership Teams listed below for the 2017-18 school year:

Cohoes Middle School
 Carrie Briggs
 Patricia Caputo
~~Colleen Duff~~ – **Mary Ann Bailey**
 Elaine Flatow
 Lindsay Fontaine
 Deanna Kelly
 Kelly Tessier
 Dan Martinelli

- C. THAT the Board of Education accepts the resignation of Colleen Reilly from her position as Science Teacher (CHS).
Effective: September 29, 2017

- D. THAT the Board of Education accepts the resignation of Eilis Petrosino from her position as 0.2 FTE Teacher Assistant/0.8 FTE Family and Consumer Science Teacher (CMS).
Effective: August 31, 2017

- E. THAT the Board of Education creates the following positions:
 0.2 FTE Physical Education Teacher @ Elementary
 0.2 FTE Science Teacher @ CMS

- F. THAT the Board of Education approves a salary increase due to additional teaching assignments for the following individuals for the 2017-2018 school year:

Matthew Flannery - 0.2 FTE as per CTA contract – Special Education
 (1.2 FTE total)
Lydia Cappadonia – 0.2 FTE as per CTA contract – Special Education
 (1.2 FTE total)
Margaret Brownell - 0.2 FTE as per CTA contract – Special Education
 (1.2 FTE total)
Denise Assalian- 0.2 FTE as per CTA contract – Special Education
 (1.2 FTE total)
Christina Hoffman - 0.2 FTE as per CTA contract – Special Education
 (1.2 FTE total)
Effective: September 1, 2017 through December 31, 2017

- G. THAT the Board of Education **amends** Item VIII (BB) (**Cohoes High School Only**) of the August 30, 2017 Minutes to read as follows:

THAT the Board of Education appoints the following individuals as Advisors to the clubs and activities listed for the 2017-2018 school year, contingent upon acceptable program enrollment:

CHS

Clubs and Activities	Name	FTE
Academic Resource Center	Lydia Cappadonia	0.5
	Amanda Powers	0.5
Activities Club	Sean Dollard	1.0
Character Education Club	Andrea DeStefano	1.0
Community Service Club	Rob Santarcangelo	1.0
Cooking Club	Andrea DeStefano	1.0
Drawing and Painting Club	TBD	1.0
Environmental Science Club	Laura Murawski	1.0
Foreign Language Club	Amy Frost	1.0
Intramurals 1	Andrea DeStefano	1.0
Intramurals 1- 2 & 3	Robert Santarcangelo	1.0/ea
Mock Trial	Tom Mullins	1.0
National Honor Society	Amanda Powers	1.0
Play – Art Director	Jennifer Ballard	1.0
Play – Assistant Director	Sherry Thornton	1.0
Play - Director	Christian Gunn	1.0
Select Choir	Carrie Briggs	1.0
Ski Club	Karin Lackmann	0.5
	Gabrielle White	0.5
Student Council	Kelly Majuri	1.0
Unified Sports (Advisor)	Meg Brownell	1.0
Unified Sports (Coach)	Nick Foglia	1.0
Yearbook	Caryn Dollard	0.5
	Scott Ciarlone	0.5

NON-INSTRUCTIONAL

- H. THAT the Board of Education **amends** Item VIII (S) of the August 30, 2017 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Kathy Baez to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Baez regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for

employment.

Kathy Baez

Position..... Part Time-Teacher Aide (AL)
Effective Date..... September 1, 2017 through June 30, 2018
Salary.....~~\$9.75~~ **\$10.50** per hour
Reason Replaces Elizabeth Diaz

- I. THAT the Board of Education **amends** Item VIII (T) of the August 30, 2017 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Riane Flanigan-Clairmont to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Clairmont regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Riane Flanigan-Clairmont

Position.....Part-Time Teacher Aide (VS)
Effective Date..... September 1, 2017 through June 30, 2018
Salary.....~~\$9.75~~ **\$10.50** per hour
Reason Replaces Cheryl Dillman

- J. THAT the Board of Education **amends** Item VIII (U) of the August 30, 2017 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Jennifer Mowers to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Mowers regarding criminal conviction(s) or pending

criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Jennifer Mowers

Position.....Part-Time Teacher Aide (VS)
Effective Date..... September 1, 2017 through June 30, 2018
Salary.....\$9.75 **\$10.50** per hour
ReasonReplaces Colleen Hopeck

- K. THAT the Board of Education accepts the resignation for retirement purposes of William Grabowski from his position as Custodian (CMS).
Effective: September 14, 2017

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Michelle Charbonneau to the position of Senior Typist, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Charbonneau regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Charbonneau’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Michelle Charbonneau

Position.....1.0 FTE Senior Typist (10 Month)
Effective Date.....September 18, 2017
Probation period March 17, 2017
Salary..... per CSEA contract
Reasonreplaces Mary Rumsey (who transferred)
..... received “Certification of Eligibles” from
..... Cohoes Municipal Civil Service Commission

- M. Mary Opalka

Position..... Part-Time Medicaid Clerk
Effective Date..... August 24, 2017 through June 30, 2018
Salary.....per diem rate

- N. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Kristie MacGregor to the position of Full-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a probationary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. MacGregor regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Kristie MacGregor

Position.....1.0 FTE Teacher Aide (VSGS)
 Effective Date.....September 8, 2017
 Probation periodMarch 7, 2018
 Salary.....Entry level per current CSEA contract
 ReasonBOE newly created

- O. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Candi O’Brien to the position of Full-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a probationary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. O’Brien regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Candi O’Brien

Position.....1.0 FTE Teacher Aide (VSGS)
 Effective Date.....September 14, 2017 through June 30, 2018
 Probation periodMarch 13, 2018
 Salary.....Entry level per current CSEA contract
 ReasonBOE newly created

- P. THAT the Board of Education appoints the following individuals as Part-Time Teacher Aides for the 2017-18 school year:

ABRAM LANSING ELEMENTARY SCHOOL

Sheila Farrigan
Sarah George
Bernadette Glynn
Wendy Pondillo
Sandy Smith
Patricia Spain
Cassandra Westcott
Justine Westcott

HARMONY HILL ELEMENTARY SCHOOL

Jill Baran
Sherri Dan
Gail Friedman
Lori LaMere
Aprille Overocker
Cathy Rogowski
Kathy Valente
Meriam VanSleet
Evelyn Wagner

VAN SCHAICK GRADE SCHOOL

Ronette Miorin
Candi O'Brien
Benjamin Johnson

- Q. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute List, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from each individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Each individual's continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that he/she is fully cleared for employment.

Clive Lamont
Effective: September 14, 2017

- R. THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Cheerleading – Volunteer	Mickayla Mitto	0.0
Football – Volunteer	Shawn Gibson	0.0

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
 - 1. Warrants
 - 2. Budget Transfer
 - 3. Budget Status Reports
 - 4. Bank Reconciliation Report
 - 5. Extracurricular Activity Report
 - 6. Internal Claims Audit Report

MOTION: THAT the Board of Education adopts the following resolutions of the September 13, 2017 Agenda:

VII (A – B) and VIII (A – R)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mrs. Frangie
Motion carried 4-0

XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

Birthday celebrations in school, verification of residency for students attending charter schools and 3-8 assessment results were among the topics discussed in length by Board members. The Board is anticipating Gabrielle White to present at an upcoming meeting on her position as Career Coordinator at CHS.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

September 27, 2017, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 6:59 p.m. to discuss collective bargaining with the Cohoes Teachers’ Association.

Moved by: Mrs. Frangie
All voted “Aye”

Seconded by: Mr. Pascale
Motion carried 4-0

EXECUTIVE SESSION: TIME: 7:04 PM

Present: Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mr. McDonald

Excused: Mr. Nolin
Mrs. Annely

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 7:58 p.m.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 4-0

District Clerk