

**COHOES CITY SCHOOL DISTRICT**

**Board of Education  
Cohoes, New York  
Cohoes Middle School - Library**

**Regular Meeting  
September 27, 2017  
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

**MINUTES**

I. The Meeting was called to order at 6:01 by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin (*arrived approx. 6:05 p.m.*)  
Mrs. Frangie  
Mr. Pascale  
Mrs. Giller  
Mrs. Annely  
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O’Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**MOTION:** To accept the Minutes of the Board of Education Meetings of August 30, 2017 and September 13, 2017.

Moved by: Mrs. Frangie  
All voted “Aye”

Seconded by: Mrs. Giller  
Motion carried 5-0

II. PRESIDENT'S REPORT

A. New Staff

School principals introduced their new staff.

B. High School Results

Mr. Wood, Principal at Cohoes High School, provided a presentation titled “CHS by the Numbers.” Courses for 2017-18, Regents results, AP exam results, clubs/activities, athletic highlights and attendance were some items included in the presentation. Mr. Wood answered questions from the Board.

C. Birthday Celebrations in School

The discussion continued from the September 13, 2017 Board meeting. The Superintendent invited members of the Wellness Committee to share their recommendations with the Board. Also invited was Victoria Keir, from St. Peter’s Health Partners Community Health Programs. After a lengthy discussion, the Board requested to continue deliberations at the next meeting.

III. SUPERINTENDENT'S REPORT

A. Curriculum and Instruction

Peggy O'Shea, Assistant Superintendent, provided an overview of class size as well as new staff updates.

B. Business and Operations

Stacy Mackey, School Business Official, provided the Board with a financial audit update and announced that the Audit Committee will be meeting with the district's internal and external auditors in mid-October.

Mrs. Mackey also provided the Board with Intramurals information that was requested at the September 13<sup>th</sup> meeting. The Board President, Mr. McDonald, opened the discussion and staff members answered questions from the Board.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

- Substitute Safety Officer and Civil Service qualifications

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 4/7/17, 6/9/17, 6/23/17, 7/6/17, 7/7/17, 7/13/17, 7/20/17, 8/10/17, 8/18/17, 8/22/17, 8/28/17, 9/5/17, 9/15/17 and 9/21/17.

**ADDENDUM**

- B. THAT the Board of Education waives the facility use fee of \$200 per day outlined in Policy 1500 for use of district facilities by the Capital District Pop Warner on:

September 24, 2017  
October 8, 2017  
October 15, 2017  
November 5, 2017

The total amount would be \$800.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

**INSTRUCTIONAL**

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Chin, Nathan  
Cohen, Zachary  
Dehdashti, Behrooz  
Gerace, Anthony  
Karakus, Huseyn

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McTague, Theresa  
Murray, Samantha  
Reinhardt, Kristen

B. THAT the Board of Education accepts the resignation of Jaclyn Penney from 0.2 FTE of the Teacher Assistant portion of her position (CMS).  
Effective: September 1, 2017

C. THAT the Board of Education eliminates the following:  
0.2 FTE Teacher Assistant @ CMS  
Effective: September 1, 2017

D. THAT the Board of Education approves a salary increase due to additional teaching assignments for the following individuals for the 2017-18 school year:

Christina Scott - 0.025 FTE as per CTA contract – Art (1.05 FTE total) HH  
Effective: September 1, 2017 through June 30, 2018

Keith Fischer - 0.2 FTE as per CTA contract – Special Ed. (1.2 FTE total) CHS  
Effective: September 1, 2017 through December 29, 2017

Laura Murawski – 0.3 FTE as per CTA contract – Science (1.3 FTE total) CHS  
Michelle Cipriano – 0.3 FTE as per CTA contract – Science (1.3 FTE total) CHS  
Effective: September 28, 2017 through June 30, 2018

E. THAT the Board of Education appoints the following nurse to work no more than three (3) hours to perform sports physicals and administer blue cards:  
Alexandra Meehan

F. Jaclyn Penney  
Position..... 0.2 FTE Science Teacher (0.7 FTE teacher/0.3FTE TA)  
Certification..... Biology  
Tenure Area..... Science  
Effective Date..... September 1, 2016  
Tenure Date ..... August 31, 2020  
Salary..... Step 2 of the current CTA Contract  
Reason ..... BOE Newly created

G. Aaron Boudreau  
Position.....0.2 FTE Physical Education (1.0 FTE total)  
Certification..... Physical Education  
Tenure Area..... Physical Education  
Effective Date..... September 1, 2017  
Tenure Date ..... August 31, 2021  
Salary..... Step 2 of the current CTA contract

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Reason ..... BOE Newly Created

- H. THAT the Board of Education approves the following student teacher/intern placement from the following school:

THE COLLEGE OF ST. ROSE

September 12, 2017 through December 8, 2017

Julia Zeppier with Aerica Fredricks at HHS

**NON-INSTRUCTIONAL**

- I. THAT the Board of Education accepts the resignation of Sarah George from her position as Part-Time Teacher Aide (AL).  
Effective: September 12, 2017
  
- J. THAT the Board of Education approves the Memorandum of Agreement between the Superintendent of the Cohoes City School District and the CSEA, Local 1000 AFSCME-AFL-CIO for the Cohoes City School District Unit for the purpose of amending the prior collective bargaining agreement between the two parties as it pertains to provisions for the LPN position at Article V, Section 2 and Schedule C, starting salaries for new hires, dated September 18, 2017.
  
- K. THAT the Board of Education approve the Memorandum of Agreement between the Superintendent of the Cohoes City School District and the CSEA, Local 1000 AFSCME-AFL-CIO for the Cohoes City School District Unit for the purpose of amending the prior collective bargaining agreement between the two parties as it pertains to provisions for the Chief Information Officer position at Article V, Section 2 and Schedule C, starting salaries for new hires, dated September 18, 2017.
  
- L. THAT the Board of Education authorizes 19.5 hours at the hourly rate for Candi O'Brien to provide clerical support for Van Schaick Grade School.  
Effective: August 29, 2017
  
- M. THAT the Board of Education authorizes 14 hours at the per diem rate (per CSEA contract) for Paul Castracane to provide summer work for Food Service.  
Effective: August 31, 2017
  
- N. THAT the Board of Education appoints the following individual as Part-Time Safety Officer for the 2017-18 school year:  
Drew Rentz
  
- O. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints John DiMio to the position of Part-Time School Safety Officer, subject to the rules of the Cohoes Civil Service Commission on an

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emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Mr. DiMio regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. His continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he is fully cleared for employment.

John DiMio

Position..... Part-Time School Safety Officer

Effective Date..... September 1, 2017 through June 30, 2018

Salary.....\$17.00 per hour

Reason .....Replaces Mark Charette

- P. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Safety Officer Substitute list, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to of both a statement from the individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. The individual’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he/she is fully cleared for employment.

Shane Smith

Effective: September 28, 2017

- Q. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Cameron Johnston to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Johnston regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the

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Commissioner of Education that she is fully cleared for employment.

Cameron Johnston

Position.....Part-Time Teacher Aide (VS)  
Effective Date..... September 1, 2017 through June 30, 2018  
Salary.....\$10.50 per hour  
Reason ..... Replaces Candi O’Brien

R. THAT the Board of Education appoints the following individual as Part-Time Aide for the 2017-18 school year:

Harmony Hill Elementary School  
Chelsea Dan

**IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE**

**X. FINANCIAL REPORTS (Recommended by the Superintendent)**

- A. I recommend that the following reports be accepted by the Board of Education:
  1. Warrants – August 2017
  2. Budget Transfer – June 2017
  3. Budget Status Reports – June 2017
  4. Bank Reconciliation Report – June 2017
  5. Extracurricular Activity Report – July & August
  6. Internal Claims Audit Report – August 2017

**BOARD ACTION ON CONSENT AGENDA**

**MOTION:** THAT the Board of Education adopts the following resolutions of the September 27, 2017 Agenda:

**VII (A-B); VIII (A-R) and X (A)**

Moved by: Mr. Nolin  
All voted “Aye”

Seconded by: Mr. Pascale  
Motion carried 6-0

**XI. INFORMATION AND CONSIDERATION**

**XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS**

- Question from the Board regarding the Mentoring Program - Dr. Spring responded

**XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE**

- Start time of school day question from audience - Dr. Spring responded

**XIV. BOARD POLICY REVIEW**

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## XV. DATES FOR FUTURE MEETINGS

**October 4, 2017**, Cohoes Middle School Library at 6:00 p.m.

**October 18, 2017**, Cohoes Middle School Library at 6:00 p.m.

**MOTION:** THAT the Board of Education enters into Executive Session at 8:20 p.m. to discuss collective bargaining with the Cohoes Teachers' Association.

Moved by: Mrs. Giller  
All voted "Aye"

Seconded by: Mrs. Frangie  
Motion carried 6-0

## **EXECUTIVE SESSION:    TIME:            8:25 PM**

Present:        Mr. Nolin  
                     Mrs. Frangie  
                     Mr. Pascale  
                     Mrs. Giller  
                     Mrs. Annely  
                     Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent  
                  Ms. Peggy O'Shea, Assistant Superintendent for Education Services  
                  Mrs. Stacy Mackey, School Business Official

## **DISCUSSION**

## XVI. ADJOURNMENT

**MOTION:** To adjourn at 9:17 p.m.

Moved by: Mrs. Frangie  
All voted "Aye"

Seconded by: Mrs. Annely  
Motion carried 6-0

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District Clerk