

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
October 4, 2017
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:02 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

II. PRESIDENT’S REPORT

- A. Good News - Gabrielle White, Career Coordinator at CHS
Ms. White coordinates a work-based learning opportunity with students being placed as interns within local companies. Two of this year’s students, Ryan Frangie and Daniel Buchanan, provided a detailed description of their daily activities within the program and shared their enthusiasm with the audience. Ms. White hopes to grow the program even more next year and has already been receiving applications from students. The Board discussed ideas that could assist in her endeavor. Ms. White’s diligence, dedication and hard work were commended by the Board.
- B. Middle School Results – Dan Martinelli, Principal
Mr. Martinelli provided a presentation titled “CMS by the Numbers.” Some of the presentation’s highlights included: Chronic absenteeism, discipline, test results and what’s new this year. The Board asked questions pertaining to what were the greatest challenges at CMS and the possible return of summer school. Mr. Martinelli responded.
- C. Facilities Update by Jonathan Heigel, Director of Facilities
- Introduced himself to the Board and the audience
 - Discussed the use of our ML Schedules software for building use
 - Provided staff updates

- Today’s Job Fair and potential candidates for employment
- Better game plan for grounds next year
- Forming a committee for long-term capital projects
- Upcoming building walk-through

III. SUPERINTENDENT'S REPORT

A. Curriculum and Instruction

B. Business and Operations by Stacy Mackey, School Business Official

- Explanation of a new Carol L. Bossone Scholarship for graduating seniors going into a special education career. The Board was very appreciative and wanted to express their gratitude.
- Provided the financial statements to the Board for their review prior to approving them at the next meeting
- Informed the Board of a refinancing plan from our financial advisors, Capital Market Advisors, that will save the district approximately \$500,000 over the next 10 years and will appear on the next agenda
- Announced the Audit Committee Meeting to be held on Tuesday, October 10 at 21 Page Avenue from 5:30 –7:30 PM

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

The Board expressed their gratitude for all the donations on the agenda and the football coaches were thanked for all their hard work and dedication in re-establishing the program this year.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education **amends** Item VII (B) of the August 30, 2017 Minutes as follows:

THAT the Board of Education authorizes the following Committees for the 2017-18 school year:

Audit: Mrs. Giller, Mr. McDonald and Mr. Nolin

Budget: Mr. McDonald

Career Education: Mr. Pascale, Mrs. Giller, ~~Mrs. Annely~~ and Mr. McDonald

District Safety: Mr. McDonald

Grading Practices: Mrs. Annely and Mrs. Giller

Policy: Mr. Nolin, Mrs. Giller and **Mrs. Annely**

Technology: Mr. Nolin, Mrs. Giller and Mrs. Annely

Wellness: Mr. Nolin, Mrs. Frangie and Mrs. Annely

Transportation: Mrs. Giller

- B. THAT the Board of Education accepts a donation in the amount of \$484.10 from the Harmony Hill Elementary School PTA for students to visit Bowman Orchard on 10/11/17.
- C. THAT the Board of Education **amends** the 2017/18 Budget in the amount of \$484.10 to cover transportation expenses for Harmony Hill Elementary School's trip to Bowman Orchard on 10/11/17.
- D. THAT the Board of Education accepts a donation in the amount of \$770 from the Capital Repertory Theatre for Arts & Education at Abram Lansing Elementary School.
- E. THAT the Board of Education **amends** the 2017/18 Budget in the amount of \$770 to cover Arts & Education at Abram Lansing Elementary School.
- F. THAT the Board of Education accepts a donation in the amount of \$150 from the Capital Area School Development Assoc. (CASDA) for Guidance trips.
- G. THAT the Board of Education **amends** the 2017/18 Budget in the amount of \$150 to cover transportation costs for Guidance trips.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education **amends** Item VIII (F) of the September 27, 2017 Agenda to read as follows:

Jaclyn Penney
 Position.....0.2 FTE Science Teacher (0.7 FTE Teacher/0.3 FTE TA)
 Certification..... Biology
 Tenure Area.....Science
 Effective Date.....September 1, ~~2016~~ 2017
 Tenure DateAugust 31, 2020
 Salary.....Step 2 of the current CTA Contract
 Reason BOE Newly created

- B. THAT the Board approves the following Social Work Intern placement from the following school:

THE COLLEGE OF ST. ROSE
Fall/Spring 2017-2018 (unpaid)
 Geneva McPherson with Elaine Flatow at Cohoes Middle School

NON-INSTRUCTIONAL

- C. THAT the Board of Education **amends** Item VIII (M) of the May 17, 2017 Minutes (Football ONLY) to read as follows:

THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Football - JV-Head Varsity Head	Robert Wattsman	1.0

- D. THAT the Board of Education **amends** item VIII (R) of the July 5, 2017 Minutes (Football ONLY) to read as follows:

THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Football - JV-Assistant Varsity Assistant	Gerard Jacques	1.0
Football - JV-Assistant Varsity Assistant	James Mikel	1.0

- E. THAT the Board of Education **amends** item VIII (R) of the September 13, 2017 Minutes (Football ONLY) to read as follows:

THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Football - Volunteer Modified Assistant	Shawn Gibson	0.0 1.0

- F. THAT the Board of Education creates the following position:
1.0 FTE District Data Coordinator/CIO

- G. Katrina Hunt
Position..... 1.0 FTE District Data Coordinator/CIO (provisionally)
Effective Date..... October 16, 2017
Probation periodApril 15, 2018
Salary.....Per CSEA contract
ReasonBOE newly created

H. THAT the Board of Education eliminates the following position:
1.0 FTE Custodian @ ALS

I. THAT the Board of Education creates the following positions:
1.0 FTE Cleaner @ ALS

J. Sean VanSleet
Position.....1.0 FTE Cleaner (AL)
Effective Date..... October 5, 2017
Probation periodApril 4, 2018
Salary..... Per current CSEA contract (Cleaner)
Reasonreplaces James Rizzo (who is replacing Dave Chard)

ADDENDA

K. THAT the Board of Education creates the following position:
1.0 FTE Licensed Practical Nurse (LPN)

L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Shelby Farley to the position of full-time LPN, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a probationary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Farley regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Shelby Farley
Position..... LPN (Pre-K) (DW)
Effective Date..... October 23, 2017
Probation Period.....April 22, 2018
Salary..... Entry level per current CSEA contract
Reason BOE newly created

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants
 2. Budget Transfer

- 3. Budget Status Reports
- 4. Bank Reconciliation Report
- 5. Extracurricular Activity Report
- 6. Internal Claims Audit Report

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education removes Item VIII (G) from the consent agenda for a separate vote.

Moved by: Mrs. Giller
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 6-0

VIII (G)

Moved by: Mr. Nolin
Voted "Aye - Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Annely
Mr. McDonald
Abstained - Mrs. Giller

Seconded by: Mr. Pascale
Motion carried – 5-0

MOTION: THAT the Board of Education adopts the following resolutions of the October 4, 2017 Agenda:

VII (A-G) and VIII (A-F, H-L)

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 6-0

- XI. INFORMATION AND CONSIDERATION
- XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS
- XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE
- XIV. BOARD POLICY REVIEW
- XV. DATES FOR FUTURE MEETINGS
October 18, 2017, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 7:21 p.m. to review the Emergency Response Plan.

Moved by: Mrs. Giller
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 6-0

EXECUTIVE SESSION: TIME: 7:25 PM

Present: Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 7:42 p.m.

Moved by: Mrs. Giller
All voted "Aye"

Seconded by: Mr. Nolin
Motion carried 6-0

District Clerk