

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
October 18, 2017
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:03 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meetings of September 27, 2017 and October 4, 2017.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mr. Pascale
Motion carried 6-0

II. PRESIDENT'S REPORT

A. Good News - by Cliff Bird, Principal at Abram Lansing Elementary School
Principal Bird arranged for musical entertainment to celebrate *School Board Appreciation Week* in order to recognize the Board members for their commitment to ensuring our children have success in school. He also thanked the Board for helping to bring the Arts to the school.

III. SUPERINTENDENT'S REPORT

A. Curriculum and Instruction
Elementary School Results – by Elementary Principals
Elementary Principals, Mr. Bird, Mr. Perry and Mrs. DeChiaro, provided a presentation titled "Elementary Schools by the Numbers." Some highlights included: attendance and chronic absenteeism, student and adult population, discipline, test results and what's new this year. The Board asked questions and the

principals responded.

Smart Transfer Early College in the High School Grant – by Dr. Spring

The Superintendent has been informed by the New York State Education Department that we have been tentatively awarded a grant for the Smart Transfer Early College High School Program. We will receive final approval notice from the Grants Finance Unit when our award has been approved.

B. Business and Operations – by Stacy Mackey School Business Official

Independent Auditor’s Report

Mrs. Mackey provided a brief overview of the 2016/17 Independent Auditor’s Report appearing on tonight’s agenda. She also indicated that the district received a top performance rating. Board President, Jeremy McDonald, expressed the Board’s appreciation of Mrs. Mackey and Mrs. Cirincione for their dedication and diligence on the district’s behalf.

Food Service State Review

Mrs. Mackey announced an upcoming three-year Food Service Audit in January 2018.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education adopts the Building Level Emergency Response Plan for the 2017-18 school year for the following schools: Abram Lansing Elementary, Harmony Hill Elementary, Van Schaick Grade, Cohoes Middle and Cohoes High.

B. THAT the Board of Education adopts the following Refunding Bond Resolution of the Cohoes City School District dated October 18, 2017 authorizing the refunding of all or a portion of certain outstanding serial bonds, stating the plan of refunding, authorizing the issuance of not to exceed \$9,400,000 refunding bonds and determining other matters in connection therewith.

C. THAT the Board of Education approves the 2016/17 Independent Auditor’s Report as prepared by the firm of Stark & Basila, Certified Public Accountants, and the Corrective Action Plan thereto as prepared by the School Business Official.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

A. THAT the Board of Education **amends** Item VIII (F) (Cohoes High School Only) of the August 2, 2017 Minutes to read as follows:

THAT the Board of Education appoints the following individual to the Building Leadership Teams listed below for the 2017-18 school

year:

Cohoes High School
Heather Ball

- B. THAT the Board of Education approves days per diem, not to exceed ten (10), for Jennifer Sangiacomo to work as Instructional Technology Integration Specialist during the 2017-2018 school year.
- C. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints the following individual to the Long-Term Substitute Teacher list on an emergency conditional basis.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from the individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. The individual’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment:

Kali Maloney

Position.....Long-Term Substitute Elementary Teacher
 Tenure Area.....Elementary
 Effective Date.....September 1, 2017 through October 31, 2017
 Salary.....Step 1 of the current CTA contract
 Reason.....Filling Leave (Blizinski)

- D. THAT the Board of Education appoints the following individual as Advisor to the Clubs and Activities listed for the 2017-2018 school year, contingent upon acceptable program enrollment:

CHS

Clubs and Activities	Name	FTE
Drawing and Painting Club	Amy Fink	1.0

- E. THAT the Board approves the following student teacher/intern (unpaid) placement from the following school:

THE SAGE COLLEGES

October 31, 2017 through December 15, 2017

Andy Betor with Jose Havens at Cohoes Middle School

NON-INSTRUCTIONAL

- F. THAT the Board of Education **amends** Item VIII (P) of the September 27, 2017 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the ~~Safety Officer~~ **Security Guard Substitute List**, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

BE IT FURTHER RESOLVED THAT these appointments are made on an emergency conditional basis and subject to both a statement from each individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Each individual's continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that he/she is fully cleared for employment

Shane Smith

Effective: September 28, 2017

- G. THAT the Board of Education accepts the resignation of Katrina Hunt from her position as Registrar Clerk.

Effective: October 13, 2017

- H. THAT the Board of Education accepts the termination of Steven Smith from his position as Cleaner pursuant to Section 71 of New York's Civil Service Law.

Effective: October 19, 2017

- I. THAT the Board of Education accepts the termination of Cassandra Wescott from her position as Part-Time Teacher Aide (ALS).

Effective: October 6, 2017

- J. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Sara Curtis to the position of Senior Typist, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Curtis regarding criminal conviction(s) or pending criminal charges and the receipt of criminal

background clearance from the Commissioner of Education. Ms. Curtis' continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Sara Curtis

Position..... 1.0 FTE Senior Typist (12 Month - CO)
Effective Date..... October 23, 2017
Probation periodApril 24, 2018
Salary.....per CSEA contract
Reason Replaces Marilyn Grogan
.....received "Certification of Eligibles" from
..... Cohoes Municipal Civil Service Commission

- K. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Audrey Carter to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

Audrey Carter

Position..... Part-Time Teacher Aide (ALS)
Effective Date.....October 5, 2017 through June 30, 2018
Salary.....\$10.50 per hour
Reason Replaces Sarah George

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Safety Officer Substitute list, subject to the rules of the Cohoes Civil Service Commission, such appointments are a temporary appointment.

Mark Charette
Effective: October 16, 2017

- M. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individuals to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission, such appointments are a temporary appointment.

Stephen Alexopoulos
Robert Booker
Effective: October 5, 2017

- N. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments

are a temporary appointment.

BE IT FURTHER RESOLVED THAT these appointments are made on an emergency conditional basis and subject to both a statement from each individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Each individual's continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that he/she is fully cleared for employment.

Edward Christiansen

Effective: October 19, 2017

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants – September 2017
 2. Budget Transfer – September 2017
 3. Budget Status Reports – September 2017
 4. Bank Reconciliation Report – July, August & September 2017
 5. Extracurricular Activity Report
 6. Internal Claims Audit Report – September 2017

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the October 18, 2017 Agenda:

VII (A-C); VIII (A-N) and X (A)

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

- A. THAT the Board of Education accepts a donation in the amount of \$1,405 from NYS Parks to be used for Cohoes Middle School students to attend the Environmental Program.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

November 1, 2017, Cohoes Middle School Library at 6:00 p.m.

November 15, 2017, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 7:28 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

EXECUTIVE SESSION: TIME: 7:30 PM

Present: Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 9:00 p.m.

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mr. Nolin
Motion carried 6-0

District Clerk