

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
November 1, 2017
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:03 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Excused: Mrs. Frangie

Also Present: Dr. Jennifer Spring, Superintendent
Mrs. Stacy Mackey, School Business Official

II. PRESIDENT'S REPORT

Good News – Dr. Spring announced the Veteran’s Day Concert at CHS on November 9th at 6 p.m.

III. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

- CHS Building Leadership Team presented an Action Plan to the commitment that the District will maximize the efficiency of its resources to effectively and innovatively meet the goals and objectives of programs and services. The team outlined priorities and how to accomplish them for the 2017-18 school year. The team received questions from the Board and responded.
- 2017 Superintendent’s Day Conference – 2nd Annual Tech Summit
Dr. Spring presented the Board with a brief overview and schedule for the Tech Summit to be held on Tuesday, November 7, 2017.

B. BUSINESS AND OPERATIONS

- Reserve Analysis - School Business Official, Stacy Mackey, provided the Board with an analysis of the District’s reserve and fund balances to date

and a detailed description of the use/purpose of each reserve. Mr. McDonald asked for a “summary table” to be provided. Mrs. Mackey answered questions from the Board as well.

- Facilities Update

Jonathan Heigel provided the Board with an update on the power outage at Van Schaick Grade School caused by animals chewing on the ground wires and a generator being used for a few days. There will be steps taken to prevent another incident. As far as the fields used for sports, Mr. Heigel announced they have all been prepared for spring.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education approves an Agreement between the Capital District Transportation Authority (CDTA) and the Cohoes City School District relating to the provision of CDTA route network access for middle and high school students according to the terms and conditions outlined therein for a period of September 1, 2017 through June 30, 2018, unless earlier terminated in accordance with the provisions set forth therein or subsequently renewed by the parties.

B. THAT the Board of Education approves the 2016-17 Financial Risk Assessment and Corrective Action Plan performed by Michael Wolff Advisory Services to assist the Cohoes City School District in complying with the regulations imposed by the 2005 School Financial Oversight and Accountability Legislation.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Ahmadzai, Airaj	Gonzalez, Alicia	McGilycuddy, Megan
Bhoge, Arti	Imbert, Farzana	McQuade, Virginia
Brown, Melissa	Johnson, Leroy	Mowers, Jennifer
Edwards, Christopher	Kennedy, Sharon	O’Brien, Olivia
Eggleston, Olivia	Leavens, Tricia	Pangman, Taylor
Garrison, Joyceisa	Malone, Jessica	Thoams, Griffin

Effective: November 2, 2017

- B. THAT the Board of Education amends Item III (R) of the August 10, 2016 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints the following individual to the Long-Term Substitute Teacher list on an emergency conditional basis.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from the individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. The individual's continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that he is fully cleared for employment:

Seth Warden
Position Long-Term Substitute Teacher
Tenure Area.....Music
Effective DateSeptember 1, 2016 through January 30, 2017
.....October 13, 2017
Salary Step 1 of the current CTA contract
Reason.....Replaces Jennifer Ballard (who transferred)

- C. Seth Warden
Position1.0 FTE Music Teacher
CertificationMusic
Tenure Area.....Music
Effective DateOctober 14, 2017
Tenure Date.....October 13, 2021
Salary..... Step 2 of the current CTA Contract
Reason.....Replaces Jennifer Ballard (who transferred)

- D. THAT the Board of Education appoints Karen Gaul as Teacher Leader for the Teacher Leader Quality Partnership (TLQP) Grant for the 2017-18 school year. (Position is required and funded through grant).

- E. THAT the Board approves the following student teacher/intern placement from the following school:

THE COLLEGE OF SAINT ROSE
October 23, 2017 through December 8, 2017 (unpaid)

Brittany Provencher with Margaret Cioppa at Van Schaick Grade School

NON-INSTRUCTIONAL

F. THAT the Board of Education accepts the self-termination of Cameron Johnston from her position as Part-Time Teacher Aide.

Effective: Immediately

G. THAT the Board of Education approves the Memorandum of Agreement between the Cohoes City School District and the CSEA, Local 1000 AFSCME-AFL-CIO for the Cohoes City School District Unit, for the purpose of amending the prior collective bargaining agreement between the two parties as it pertains to the stipend and duties of the Walking School Bus Coordinator for SY 2017-18 dated October 18, 2017.

H. THAT the Board of Education accepts the resignation of Brittney Hunt from her position as 1.0 FTE Parent Liaison.

Effective: November 3, 2017

I. Brittney Hunt

Position 0.5 FTE Parent Liaison
Effective DateNovember 6, 2016
Probation period.....N/A
Salary..... Per CSEA Contract
Reason..... Full-Time to Part-Time
(Position is funded through the Pre-K grant)

J. Mackenzie Gregory-Doemel

Position 0.5 FTE Parent Liaison
Effective DateNovember 6, 2017
Probation period..... May 5, 2018
Salary..... Per CSEA Contract
Reason..... Replaces .5 of Brittney Hunt’s 1.0 position
(Position is funded through the Pre-K grant)

K. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Caitlin Bellenoit to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Bellenoit regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from

the Commissioner of Education that she is fully cleared for employment.

Caitlin Bellenoit

Position Part-Time Teacher Aide (VS)
Effective Date October 23, 2017 through June 30, 2018
Salary \$10.50 per hour
Reason..... Replaces Cameron Johnston

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Kristin Smith to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Smith regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Kristin Smith

Position Part-Time Teacher Aide (AL)
Effective Date November 1, 2017 through June 30, 2018
Salary \$10.50 per hour
Reason..... Replaces Cassandra Westcott

- M. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Robert Wattsman to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

ROBERT WATTSMAN

Position Part-Time Teacher Aide (CHS)
Effective Date November 2, 2017 through June 30, 2018
Salary \$10.50 per hour
Reason.....BOE Newly Created

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants
 2. Budget Transfer
 3. Budget Status Reports
 4. Bank Reconciliation Report
 5. Extracurricular Activity Report
 6. Internal Claims Audit Report

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the November 1, 2017 Agenda:

VII (A-B) and VIII (A-M)

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 5-0

XI. INFORMATION AND CONSIDERATION

- A. THAT the Board of Education accepts a donation from Mark Dorr, One Computer Drive South, Albany, New York of the following items to be used at Van Schaick Grade School: 3 cabinets, 1 bookshelf, 1 computer table, 2 computer desks and 4 office chairs.
- B. THAT the Board of Education accepts a donation of a Dero Fix-It Station from Capital Roots, 594 River Street, Troy, New York to be located at the Cohoes Middle School. (Est. value \$2,000)

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

First Reading

- 1530 – Smoking and Other Tobacco Use on School Premises
5460 – Suspected Child Abuse and Maltreatment

XV. DATES FOR FUTURE MEETINGS

November 15, 2017 Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 7:37 p.m. to discuss the Emergency Response Plan.

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 5-0

EXECUTIVE SESSION: TIME: 7:43 PM

Present: Mr. Nolin
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Excused: Mrs. Frangie

Also Present: Dr. Jennifer Spring, Superintendent
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 9:10 p.m.

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 5-0

District Clerk