

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Regular Meeting
November 15, 2017
6:00 p.m.**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:02 p.m. by the Board President, Mr. McDonald.

ROLL CALL

Present: Mr. Nolin (*arrived at 6:05 p.m.*)
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meetings of October 18, 2017 and November 1, 2017.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 5-0

II. PRESIDENT'S REPORT

The CMS Building Leadership presented their plan to ensure all students will be immersed in rigorous coursework and engaged in learning that promotes curiosity, creativity, collaboration, critical thinking, communication, citizenship and compassion for others. Questions were asked and answered. Mrs. Giller specifically mentioned that the Board is receptive to hearing their needs to help reach their goals. The team responded by explaining the daily needs of students and the staff's involvement.

III. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

- Ms. O'Shea, Assistant Superintendent for Education Services, provided the Board with background information concerning an item on tonight's agenda for CASDA faculty, Ms. Betsy Smith, to provide support and consultation for the implementation of Teacher Rounds, a professional learning process.

- Ms. O’Shea also provided the Board with a draft of the District-Wide Emergency Response Plan for 2017-18 that will appear on the next agenda for their approval.

B. BUSINESS AND OPERATIONS

- Mrs. Mackey, School Business Official, provided the Board with detailed documentation explaining each of the district’s reserve funds, their purpose and balances. She explained most reserve funds are established to provide resources for an intended future use, and the practice of planning ahead and systematically saving for capital acquisitions and other contingencies is considered prudent management. She addressed specific questions.
- Mrs. Mackey also provided the Board with an extensive long-range financial analysis including, but not limited to, ST-3 historical data, capital project debt service schedule, fund balances and reserves, fiscal projections and recommendations for consideration. She addressed specific questions.
- Mrs. Mackey provided the Board with a 5-Year Financial Projection detailing revenues and expenses projected through FY2022. The Board commended Mrs. Mackey for this five-year forecast that many schools do not have.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

- A. Mrs. Giller inquired about Item VII (D) regarding Hillcrest Education Centers; and Erin Hill, Director of Special Education Programs, responded.
- B. Dr. Spring explained the reason Item VIII (G) regarding the creation of an Advisor position for a Cheerleading Club at Cohoes Middle School on tonight’s agenda is no longer necessary and should be removed.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 6/12/17, 7/7/17, 8/18/17, 8/22/17, 8/23/17, 8/31/17, 9/1/17, 9/5/17, 9/7/17, 9/14/17, 9/18/17, 9/19/17, 9/22/17, 9/30/17, 10/3/17, 10/4/17, 10/6/17, 10/11/17, 10/12/17, 10/13/17, 10/16/17, 10/18/17, 10/23/17, 10/26/17, 11/2/17 and 11/3/17.
- B. THAT the Board of Education adopts the following policies:

- 1530 – Smoking and Other Tobacco Use on School Premises
- 5460 – Suspected Child Abuse and Maltreatment

- C. THAT the Board of Education approves an Agreement between the Capital Area School Development Assoc. (CASDA) located at the University at Albany, East Campus, 5 University Place-A409, Rensselaer, NY 12144 “the Consultant” and the Cohoes City School District located at 21 Page Avenue, Cohoes, NY 12047 “the Client” for CASDA faculty, Ms. Betsy Smith, to provide support and consultation for implementation of Teacher Rounds, a professional learning process. The cost will be \$5,912.50 for a term beginning on November 20, 2017 to June 30, 2018 and funded through the school improvement grant.

- D. THAT the Board of Education approves a contract with Hillcrest Educational Centers located at 788 South Street, Pittsfield, Massachusetts 01202 for special education services at the rate of \$11,445.60 per month for each of ten months from September 15, 2017 through June 29, 2018 while the student is enrolled in the program.

- E. THAT the Board of Education grants permission to the Cohoes High School to recycle the following obsolete textbooks:

- Amsco Geometry (978-1-56765-595-7) 72 books still in boxes and 47 books that have been used
- Amsco Algebra 2 & Trig (978-1-56765-702-9) 24 books in boxes
- Amsco Algebra 2 & Trig workbook: Preparing for the Regents (978-1-56765-705-0) 12 in boxes
- Amsco Course I (0-87720-266-4) 3 books
- Amsco Course II (0-87720-272-9) 17 books
- Amsco Course III (0-87720-278-8) 3 books

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL
INSTRUCTIONAL

- A. THAT the Board of Education approves the Memorandum of Agreement between the Cohoes City School District and the Cohoes Teachers’ Association (CTA), for the purpose of Article XVII, adding a position of Mentoring Program Coordinator at the Cohoes High School, paid as a stipend as per the CTA contract and adding a position of Mentoring Program Assistant Coordinator at the Cohoes Middle School, paid as a stipend as per the CTA contract, dated November 3, 2017 (grant funded).

- B. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Thomas Joyce to a four-year conditional term in the tenure area of Technology effective November 16, 2017 and expiring on November 15, 2021 on an emergency conditional basis. Mr. Joyce holds a Transitional “A” certification in the area of Computer Technology 7-12.

Thomas Joyce
 Position..... 1.0 Technology Teacher
 Certification.....Computer Technology 7-12

Tenure Area..... Technology
Effective Date..... November 16, 2017
Tenure Date..... November 15, 2021
Salary..... Step 1 of the current CTA Contract
Reason..... Replaces Patrick Gilday

- C. THAT the Board of Education appoints the following individual as Walking School Bus Coordinator to the building listed below for the 2017-18 school year (grant funded):

Abram Lansing Elementary School
Kathy Baez
Effective: November 16, 2017

- D. THAT the Board approves the following unpaid student teacher/intern placement from the following schools:

SUNY NEW PALTZ
March 26, 2018 through May 17, 2018
McKenna Robinson with Christina Scott at Abram Lansing and Harmony Hill Elementary Schools

NON-INSTRUCTIONAL

- E. THAT the Board of Education amends Item VIII (H) (**Boudreau Indoor Track Only**) of the June 7, 2017 Agenda to read as follows:

THAT the Board of Education appoints the following individual to the coaching position listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Indoor Track – Boys Girls	Aaron Boudreau	1.0

- F. THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2017-2018 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Wrestling – Modified	Michael Douglas	1.0
Basketball – Girls VOLUNTEER	Ballei Tetrault	0.0
Basketball – Girls VOLUNTEER	Pedro Cradle	0.0

Basketball – Boys VOLUNTEER	Jeffrey Huneau	0.0
Indoor Track – Boys	Paul Wheeler	1.0
Baseball – VOLUNTEER	Avery Wilkinson	0.0

Removed G. THAT the Board of Education creates the following Advisor position (for the 2017-18 winter season ONLY)
Cheerleading Club (CMS) at 50 points

H. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Food Service Driver Substitute list, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

Drew Gumprecht
Effective: October 30, 2017

ADDENDUM

I. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Alena Savaria to the position of Registrar Clerk subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Savaria regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Savaria’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment

Alena Savaria
 Position..... 1.0 FTE Registrar (12 Month - CO)
 Effective Date..... November 27, 2017
 Probation periodMay 26, 2018
 Salary.....per CSEA contract
 ReasonReplaces Katrina Hunt
 Received “Certification of Eligibles” from
 Cohoes Municipal Civil Service Commission

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

A. I recommend that the following reports be accepted by the Board of Education:

1. Warrants – October 2017
2. Budget Transfer – October 2017
3. Budget Status Reports – October 2017
4. Bank Reconciliation Report – October 2017
5. Extracurricular Activity Report – September 2017
6. Internal Claims Audit Report – October 2017

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education removes Item **VIII (G)** from the consent agenda.

Moved by: Mr. Nolin
All voted “Aye”

Seconded by: Mrs. Giller
Motion carried 6-0

MOTION: THAT the Board of Education adopts the following resolutions of the November 15, 2017 Agenda:

VII (A-E); VIII (A-F and H-I) and X (A)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mrs. Frangie
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

- A. THAT the Board of Education be aware of the Leave of Absence request of Morgan Blizinski (September 5, 2017 through October 31, 2017), five weeks of which are pursuant to the Family Medical Leave Act (FMLA) and nine days of which will be unpaid. The unpaid dates of her leave are October 19, 2017 through October 31, 2017.
- B. THAT the Board of Education accepts a donation in the amount of \$1,500 from Randy James, Highland Park, New Jersey for Arts & Education at Abram Lansing Elementary School.
- C. THAT the Board of Education accepts a donation in the amount of \$1,500 from Ellen Sinopoli Dance for Arts & Education at Abram Lansing Elementary School.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

Mrs. Giller brought up some issues surrounding the current software being used to reserve building space in the district that were discussed.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

There was feedback and discussion from the audience concerning building use and the ML

Schedules software.

XIV. BOARD POLICY REVIEW

Second Reading

1530 – Smoking and Other Tobacco Use on School Premises

5460 – Suspected Child Abuse and Maltreatment

XV. DATES FOR FUTURE MEETINGS

December 13, 2017, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 7:47 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Moved by: Mr. Nolin
All voted “Aye”

Seconded by: Mrs. Annely
Motion carried 6-0

EXECUTIVE SESSION: TIME: 7:52 PM

Present: Mr. Nolin
Mrs. Frangie
Mr. Pascale
Mrs. Giller
Mrs. Annely
Mr. McDonald

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:05 PM

Moved by: Mr. McDonald
All voted “Aye”

Seconded by: Mr. Pascale
Motion carried 6-0

District Clerk